



## Official Nomination Form for the **L.E. Travis, Jr. PDCA Craftsman of the Year Award**

I. Name of the Contractor-Owner Submitting the Nomination (must be a member in good standing of PDCA): \_\_\_\_\_

II. Name of Nominee: \_\_\_\_\_

III. Briefly describe the nominee's experience, training and education (Can use separate sheet of paper):

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IV. Identify the basis for the nomination using the following checklist, based on the **CORE COMPETENCIES** as established by the *Craftsmanship Forum*:

	Yes	No
1. Understanding of paint ingredients and chemistry.	<input type="checkbox"/>	<input type="checkbox"/>
2. Knowledge of application techniques and adhesion under varying conditions.	<input type="checkbox"/>	<input type="checkbox"/>
3. Substrate evaluation and preparation techniques.	<input type="checkbox"/>	<input type="checkbox"/>
4. Mastery of the use of the tools of the trade.	<input type="checkbox"/>	<input type="checkbox"/>
5. Unique, masterful, and seemingly effortless execution of paintwork.	<input type="checkbox"/>	<input type="checkbox"/>
6. Exemplary adherence to safety procedures and policies.	<input type="checkbox"/>	<input type="checkbox"/>
7. Knowledge and use of PDCA Industry Standards.	<input type="checkbox"/>	<input type="checkbox"/>
8. Skill levels and techniques that meet or exceed PDCA Craftsmanship Operating Procedures (COP's).	<input type="checkbox"/>	<input type="checkbox"/>
9. Familiarity and application of the principles of painting described in the PDCA <i>Craftsman Manual &amp; Textbook</i> .	<input type="checkbox"/>	<input type="checkbox"/>
10. Professional image and appearance.	<input type="checkbox"/>	<input type="checkbox"/>
11. Willingness to impart one's knowledge to others.	<input type="checkbox"/>	<input type="checkbox"/>

V. In order for the nominee to be considered for an award, at least eight (8) of the criteria noted above must be answered as "yes."

The nominee has met this benchmark: Yes  No

VI. If yes, please continue completing this nomination form. If no, thank you for time and effort. You are encouraged to re-nominate this person or another employee when the nomination criteria can be met.

VII. Briefly describe and/or represent by digital pictures **each** of the criteria under Numeral V marked "yes." (The descriptions and digital photographs will be used to judge the nominee. Written descriptions and corresponding digital photographs must be submitted together with this form.)

VIII. Extra scoring points may be earned as follows (This section is **not** mandatory for consideration of the nominee as an award recipient.):

1. Fifty (50) word statement by the **contractor-owner** making the nomination on why he/she believes this nominee is an exceptional craftsperson. 2 pts.
2. One hundred (100) word statement by the **contractor-owner** making the nomination on how this nominee presents value to the company. 3 pts.
3. One hundred (100) word statement by the **nominee** on any topic related to themselves, the company, or painting in general. 3 pts.
4. Brief statement of support for the nominee from any co-worker. 2 pts.
5. The nominating company is PDCA **Accredited**. 2 pts.

**THANK YOU FOR NOMINATING THIS PERSON FOR DISTINCTIVE RECOGNITION BY THE PAINTING AND DECORATING PROFESSION AND INDUSTRY.**

**Contractor-Owner**

Date: \_\_\_\_\_

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

Phone: \_\_\_\_\_ email address: \_\_\_\_\_

Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_

**Nominations are due by Friday, November 20, 2009**